

Privacy Policy

My name is Andrew Lane and I am the Director of Devon Party Walls Ltd. I work as a party wall surveyor and I can be contacted at info@devonpartywalls.com.

I want to assure you that I take your privacy very seriously and I only process your personal data where it is necessary to do so.

For me to be able to perform my professional duties as a party wall surveyor, I will need to process some of your personal data, such as your name, address, phone number, email address. I will also need to retain that information in case of any potential complaints or legal proceedings and for taxation purposes. I will therefore need to retain your information for six years after the end of my involvement with you.

The lawful basis for processing your personal data is that it is necessary for me to do so prior to entering into a contract, or, once we have entered into a contract to fulfil my contractual obligations to you as a party wall surveyor. In addition, where a dispute between you and your neighbour(s) arises, or is deemed to have arisen, and I am appointed or selected to act as a surveyor under section 10 of the Party Wall etc. Act 1996 ('the Act'), the Act vests official authority in me to settle the dispute and imposes legal obligations on me to do so. Under such circumstances it is necessary for me to process your personal data to discharge my responsibilities.

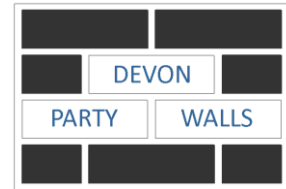
I will not pass on your personal data to third parties other than where this is necessary, for instance with any other surveyors who are appointed or selected to act in your dispute under the 1996 Act.

I want to assure you that I would never sell your personal data and I will keep your details safe and secure.

You have the right to make various requests in relation to your personal data, e.g. to request access to it, to object to the processing of it, to the rectification or erasure of it, or restriction of its processing.

If you wish to raise a complaint on how I have handled your personal data, please let me know and I will investigate the matter. You are also entitled to make a complaint to the Information Commissioner's Office (ICO).

Andrew Lane
Director



General Data Protection Regulations

Introduction

Devon Party Walls Ltd is committed to protecting your privacy and safeguarding your personal data in compliance with the General Data Protection Regulations.

The Data Controller for Devon Party Walls Ltd is Andrew Lane who is contactable at info@devonpartywalls.com

Information we hold

We do not collect any personal information from our website. We use cookies and analytics to measure website performance, but this is not identifiable to individuals nor does it collect IP address information.

The information we hold includes:

- Name
- Gender
- Address (home and business)
- Telephone numbers (mobile and landline - home and business)
- E-mails and e-mail addresses (personal and business)
- Other documents such as drawings relating to the building project

We hold information in connection with works undertaken as a party wall surveyor, including:-

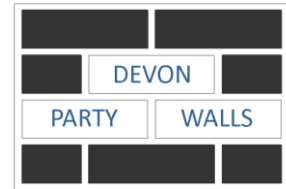
- Freeholder and leaseholder information (names and addresses) for properties relating to work being undertaken relevant to the Party Wall etc. Act 1996
- Notices, Party Wall Award documents and associated information including drawings related to the Party Wall etc Act 1996
- Documents relating to Schedules of Condition authorised by building owners including written reports and photographs

Where the information comes from

The information we process comes directly from you via e-mails, letters, texts, telephone calls and other digital downloads provided by yourself.

Information is created and recorded in the form of notices, party wall awards, schedules of condition, drawings, reports, photographs and other documents in connection with services provided by Devon Party Walls Ltd. These are kept in both hard copy and electronic formats.

Information may be obtained from other appointed party wall surveyors we work with following a dispute arising under the Party Wall etc. Act 1996.



We obtain and retain publicly available information from organisations such as HM Land Registry and Local Authorities and other sources such as websites; all in connection with the business of providing party wall surveying services.

Who we share information with

We will not pass on your personal data to third parties other than where this is necessary, for instance with any other surveyors who are appointed or selected to act in your dispute under the Party Wall etc. Act 1996.

What we do with the information

Subject to the required lawful basis as detailed in our Privacy Policy, we use the information to discharge our contractual and statutory party wall responsibilities, to provide our professional services and to send information of our products and services to prospective customers.

Individual Rights

You have the right to request access to your information, object to processing, rectification or erasure, or restrict processing.

Please contact the Data Controller, either verbally or in writing, to exercise your rights. Legitimate requests will be responded to within 30 days.

Andrew Lane
Director